



# ANANDALAYA

December 26, 2024

## Admission Notification for Class KUSH (Jr. KG) for the Academic Session 2025-26

1. The Application Form for Admission to KUSH (Jr. KG) will be issued as per the schedule given below:

Scheduled Events	Dates for Category – I (Sponsoring & Preferred Institutions)	Dates for Category – II (Others)	Timings
Issue of Application Forms	06 <sup>th</sup> to 09 <sup>th</sup> January, 2025	15 <sup>th</sup> to 18 <sup>th</sup> January, 2025	9.00 am to 12.00 noon
Last date for Submission of Application Form with photo-copies of documents	10 <sup>th</sup> January, 2025	20 <sup>th</sup> January, 2025	9.00 am to 12.00 noon
Verification of documents Category-I	17 <sup>th</sup> January, 2025 & 18 <sup>th</sup> January, 2025	-	2:00 pm to 4:00 pm
Verification of documents Category-II	-	23 <sup>rd</sup> to 25 <sup>th</sup> January, 2025	8:00 am to 12:00 noon & 1:00 pm to 4:00 pm
Display of Admission list	08 <sup>th</sup> February, 2025		4.00 pm

Kindly Note: The School Office remains closed on Sundays and on Public Holidays.

2. Categories specified above are as follows:

Category-I:	Sponsoring Institution: NDDB Preferred Institutions - AES, IDMC, IRMA, GCMF, AMUL, NCDFI, FES and Vidya Dairy
Category-II:	Other than Category-I

3. Eligible Age: **Children born between 02<sup>nd</sup> June 2020 and 01<sup>st</sup> June 2021.**
4. A set of attested copies of the following documents are to be submitted along with the duly filled in Application Form at the time of Registration:
- Birth Certificate** in English of the Child issued by the authority competent to register births. This will include certificates from Notified Area Council / Municipality / Municipal Corporation extract about the date of birth from records of Village Panchayat.
  - Proof of Residence of Parents** (Electricity Bill/ Water Bill/ Ration Card/ Rent Agreement).
  - One extra recent **Passport-size Colour Photograph of the Child** (other than the one pasted on the Application Form).
  - One **Post-card size family photograph** taken by a **professional photographer** of the Parents/Guardian with the Child and Siblings (if any). The family photograph by amateur person will be rejected. Please write Application Form No. and Name of the Child on the reverse side of the Photograph.
- Aadhar Card** of the Child and both the parents (Names in English must match with the name of Child and both the parents in Birth Certificate of the Child).

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- f) **Document in support of the blood group and vaccination records** of the Child.
- g) A **Certificate** that the Child belongs to the **Scheduled Caste/Scheduled Tribe/EWS/OBC** (Non-Creamy Layer)/**BPL** wherever applicable, issued by the Competent Authority from concerned State or Union Territory.
- h) **Service Certificate** from the preferred institution (only in case of category - I and it must be issued on or after 1<sup>st</sup> January 2025) duly signed and stamped by the head of office bearing the name, designation and other relevant particulars on letter head in original.
- i) In case of **Alumna/Alumnus**, a copy of the Pass Certificate of Class X / XII of the parent, issued by CBSE or the School Leaving Certificate, issued by Anandalaya.
- j) In case of **Sibling**, a copy of the Fee Receipt for the month of January, 2025.
- k) In case of **Single Parent**, legal documents (i.e. Death/Divorce Certificate from Competent Authority) and a self declaration of single status by the Parent, would be required.
- l) In case of applicants with **Minimum Special Needs** (a Child, who can be mainstreamed under inclusive education with available medical facilities in the school), a copy of Certificate from the civil surgeon/rehabilitation centre or any other competent authority defined by the Government of India.
- m) In case of an **Orphan**, a certificate issued by the competent authority shall be considered. In case of Religious/Regional/Linguistic Minorities Criteria, proof must be attached.

#### 5. **Important Points:**

- Read all instructions carefully before you start filling the application form for admission. Incomplete/Incorrectly filled application form will be summarily rejected.
- The Application Form will be issued from the School Office on payment of Rs. 500/- only in Cash (Please carry a photocopy of Child's Birth Certificate in English at the time of collection of application form).
- The Application Form is non-transferrable and the fee once paid is not refundable. The School reserves the right to revise fees and other charges.
- Please note that the Registration of the Application Form does not entitle or guarantee admission to a Child. **Every year, we have more applicants than the number of seats available; therefore, if a child is unable to secure a seat, it is no way a reflection of Child's caliber.**
- Parents are requested to collect the Registration Card bearing the registration number, at the time of submission of the duly filled-in application form with required documents. No request for change of date & time shall be entertained.
- At the time of verification, the originals of the documents submitted along with the application form are to be carried along.
- The informal interaction (if any) during verification is NOT an interview and it is only for verification of details given in the admission form and the documents submitted as a part of the admission procedure. The School will not accept any claims or documents in this regard thereafter.
- After verification of documents, children shortlisted will be offered admission. **No telephonic or personal inquiries will be entertained regarding the status of the application.**
- In any matter regarding the admission, its process or the formalities, the decision of the Admission Committee will be final and binding.

  
Principal,  
Anandalaya

